



Quality Clauses for Suppliers

Reference AS9100D Clause 8.4

Clause 1 - Certificate of Conformance (C of C)

A C of C must be provided with each shipment. It must include, as a minimum:

- a. Supplier name
- b. Supplier address
- c. Date of certificate
- d. ATS job / PN
- e. ATS PO Number
- f. Signature and title of authorized issuer
- g. Description of product
- h. Statement that item(s) will comply with applicable requirement

Clause 2 - Certificate of Analysis (C of A)

C of A must be provided with each shipment. The following information, as a minimum, must be included:

- a. Chemical and physical properties traceable to the delivered product
- b. ATS job / PN
- c. ATS PO number
- d. Data to support product compliance to PO

Clause 3 - Right of Entry

ATS, our customers, and regulatory authorities reserve the right of access to the applicable areas of facilities and to applicable documented information, at any level of the supply chain, at any time during the performance of our contract / purchase order to perform inspections / audits relating to the contract / purchase order.

Clause 4 - Material Safety Data Sheets (MSDS)

MSDS must be provided with each shipment as applicable.

Clause 5 - Critical and Limited Shelf-Life Items

Materials having characteristics susceptible to degradation with age shall be marked in a permanent manner to indicate the manufacturer's batch number, date at which the critical life was initiated (or useful life will be expended) and ATS purchase order number.

Clause 6 - Special Process Certification

Where special process certification is a requirement (plating, painting, welding, heat treatment, etc.) supplier must provide proof of certification.

Clause 7 - Quality Program Requirements

Where required by ATS customer contract flow down requirements, ATS suppliers mandated by the customer must be observed. ATS customer requirements may include specific quality program requirements which are to be flowed down to our suppliers and subsequently to their sub-tier suppliers. ATS Purchasing will provide the necessary information to the supplier.



Clause 8 - FAR and DFAR Requirements

All materials provided by suppliers must meet FAR and DFAR regulations. Application of this requirement in support of rated Government orders will have the following statement included on the ATS PO.

“This is a rated order certified for national defense use, and you are required to follow all the provisions of the Defense Priorities and Allocations System regulation (15 CFR Part 700).”

Clause 9 - Counterfeit Control

Suppliers shall maintain a counterfeit control program. Components of this program may include training, documented information, supplier control, etc.

Clause 10 – Awareness and Competence

Suppliers should ensure that persons providing products and service are aware of:

- their contribution to product or service conformity;
- their contribution to product safety;
- the importance of ethical behavior

Clause 11- Changes

Suppliers are required to notify ATS if changes to your processes, products or services, including changes of your external providers or locations of manufacture, and obtain ATS approval prior to accepting a PO.

Clause 12- Retention of Documents

Suppliers are required to retain documented information for the period of the contract / purchase order. The period of the contract / purchase order is completed upon delivery of product, including disposition/transfer of certifications and records to ATS, acceptance of the product by ATS and payment of the contract / purchase order invoice.

Clause 13- Additional Requirements

When other requirements are identified as relevant, they will be noted on, or attached to, the ATS PO. Acceptance of the PO will indicate acceptance of all requirements, unless ATS relieves supplier by documented communication. Relief can only be authorized by ATS Purchasing or Quality Managers.

Guidelines for Applying Quality Clauses for Suppliers

- A) All suppliers are required to conform to items 1,2,3,7,8,9,10,11,12,13
- B) All raw material suppliers are required to conform to items 2,3,7,8,9,10,11,12,13
- C) All suppliers of standard purchase items are required to conform to items 1,3,7,8,9,10,11,12,13
- D) All suppliers of plating, painting, welding, heat treatment, etc., are required to conform to items 3,6,7,8,9,10,11,12,13
- E) All suppliers of chemical supplies are required to conform to items 1,3,4,5,7,8,9,10,11,12,13